

RFP for Assessment For Learning Growth for a period of 3 years in Gujarat & Maharashtra 2024-26.

REQUEST FOR QUOTATION

BID TO BE SUBMITTED IN EMAIL ONLY TO: procurement@gandhifellowship.org

Assessment For Learning Growth	DATE	26/04/2024
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LAST DATE FOR SUBMISSION OF EMAIL BID: 10/05/2024

Dear Sir/Ma'am,

Greetings from **KAIVALYA EDUCATION FOUNDATION (KEF)**!!!

KAIVALYA EDUCATION FOUNDATION (KEF), invites bids for Assessment for Learning Growth for a period of 3 years in Gujarat & Maharashtra 2024-26.

Assessment to be undertaken in three rounds across the study: Baseline in Year 1, Midline in Year 2 and Endline in Year 3.

- **Project Period:** 3 academic cycles (2024-25, 2025-26, 2026-27)
- **Subjects:**
 - Language (as per the respective state board): Marathi in Gadchiroli, Washim; Gujarati in Narmada, Dahod
 - Mathematics (as per the respective state board)
- **Scale:**
 - District 1 - Gadchiroli, MH
 - Intervention Schools: 103 schools, 10834 students
 - Comparison Schools: Sampling criteria to be recommended by the agency

- District 2 - Washim, MH
 - Intervention Schools: 170 schools, 11509 students
 - Comparison Schools: Sampling criteria to be recommended by the agency
- District 3 - Narmada, GJ
 - Intervention Schools: 140 schools, 25836 students
 - Sampling criteria to be recommended by the agency
- District 4 - Dahod, GJ
 - Intervention Schools: 150 schools, 59051 students
 - Sampling criteria to be recommended by the agency
- **Assessment Cycles:**
 - Cohort 1 (Grade 3 in 2024-25):
 - July 2024: Grade 3 – Baseline Assessment in intervention and comparison schools
 - March 2025: Grade 3 – Endline Assessment in intervention and comparison schools
 - March 2026: Grade 4 – Endline Assessment in intervention and comparison schools
 - March 2027: Grade 5 – Endline Assessment in intervention and comparison schools
 - Cohort 2 (Grade 2 in 2024-25):
 - July 2025: Grade 3 – Baseline Assessment in intervention and comparison schools
 - March 2026: Grade 3 – Endline Assessment in intervention and comparison schools
 - March 2027: Grade 4 – Endline Assessment in intervention and comparison schools
 - Cohort 3 (Grade 1 in 2024-25):
 - July 2026: Grade 3 – Baseline Assessment in intervention and comparison schools
 - March 2027: Grade 3 – Endline Assessment in intervention and comparison schools

Kaivalya Education Foundation (KEF) invites you to submit the complete offer in accordance with the offer documents subject to the following conditions:

RFP Entity	Kaivalya Education Foundation (KEF)
Scope of Work & Technical Evaluation	Annexure-1 and 2 are attached
RFP Release Date	26/04/2024
Online Pre-bid meeting	To be organized as per request
Mode of Submission of Bids	Through E-Mail Only at E mail ID : procurement@gandhifellowship.org
Last Submission Date	10/05/2024 (before 2359 hrs) mails received after the indicated date and time for any reason are liable to be rejected unless time line is extended by KEF

Annexures: -

Annexure-1: - Scope of Work (SoW) for Agency for Assessment for Learning Growth (Mentioned as SoW).

Annexure-2- Technical Eligibility Criterion and evaluation process

Annexure-3 in Excel file: - Declaration of submission of documents against Eligibility Criterion: **To be filled by vendor/bidder(firm/company) and submitted with supporting documentation :**

Annexure-4- Commercial bid : **To be filled by vendor/bidder**(Firm/company)

- I. The prospective bidders should submit their bids strictly in the proforma of the commercial bid as per **Annexure-4** in the Tender documents duly stamped and signed by an authorized signatory. The prospective bidder must bid for the attached **SoW (As Annexure)** for their proposal to be considered for Technical Evaluation.
- II. The successful bidder will be awarded a Purchase Order/ contract for the attached Scope of Work (SoW As Annexure-1).
- III. The bidder is expected to examine all the instructions, forms, terms and conditions, in the bidding documents. Failure to furnish the information as required in the bidding documents or submission of the bid not substantially responsive to bidding documents in every respect will result in the rejection of the bid.
- IV. The successful bidder shall be chosen through the **Quality and Cost Based Selection (QCBS)** process.
- V. The successful bidder shall be the one who complies with all bid conditions and has the highest **Combined Technical and Financial Score (CTFS)**.

- VI. The Bidder to be acquainted with the local dialect.
- VII. **Kaivalya Education Foundation (KEF)** reserves the right to negotiate the quoted price with the bidder having the highest CTFS if it so feels.
- VIII. Bid through email should reach us on or **before 10/05/2024** to the email address mentioned below:

Email: procurement@gandhifellowship.org

- IX. While preparing the Proposal, it shall remain the agency's responsibility to ensure that it reaches ONLY the E-mail address given above on or before the deadline. Proposals that are received after the deadline indicated above, for whatever reason, shall not be considered for evaluation. Kindly ensure that the offer is submitted and free from any viruses or corrupted files.
- X. **Kaivalya Education Foundation (KEF)** reserves its right to accept or reject any proposal without assigning any reasons whatsoever.
- XI. The Proposal must be expressed in the English language, and **valid for a minimum period of 90 days** from the date of submission.
- XII. Any discrepancy between the unit price and the total price shall be re-computed by **Kaivalya Education Foundation (KEF)** and the unit price shall prevail, and the total price shall be corrected. If the agency does not accept the final price based on the organization's re-computation and correction of errors, its Proposal will be rejected.
- XIII. Please be advised that **Kaivalya Education Foundation (KEF)** is not bound to accept any Proposal, award a contract or Purchase Order, nor be responsible for any costs associated with an agency's preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.
- XIV. Services proposed shall be reviewed and evaluated based on completeness and compliance of the RFP and all other annexures providing details of **Kaivalya Education Foundation (KEF)** requirements.
- XV. No deviation from either item specification/quality or contract terms and conditions will be accepted.
- XVI. **Change in Schedule: Kaivalya Education Foundation (KEF)** reserves the right to modify the given schedule as needed. All prospective proposers will be notified of any changes simultaneously.
- XVII. **Incurring costs: Kaivalya Education Foundation (KEF)** will not be liable for any cost incurred during the preparation or submission of this RFP.
- XVIII. **The submission of bids** is free of cost and no fee is payable for the same. Any person asking for any kind of fee shall be informed on the above said email.

- XIX. **General Disclosures:** Agencies responding to RFP must disclose:
- i. If they are or have been the subject of any proceedings or other arrangements relating to bankruptcy, insolvency or the financial standing of the Proposers including but not limited to the appointment of any officer such as a receiver in relation to the Proposer personal or business matters or an arrangement with creditors or of any other similar proceedings.
 - ii. If they have been convicted of, or are the subject of any proceedings, relating to:
 - a) Criminal offence or other offence, a serious offence involving the activities of a criminal organization or found by any regulator or professional body to have committed professional misconduct.
 - b) Corruption including the offer or receipt of any inducement of any kind in relation to obtaining any contract, with the CHRI, or any other contracting body or authority.
 - c) Whether the bidder has faced any serious allegations relating to moral turpitude or any such allegation is being conducted against the bidder or any work order has been cancelled in past for such conduct.
 - d) The bidder would be required to furnish an undertaking at the time of receiving purchase order to abide by the child safety policy, and Posh Policy of the KEF.
- XX. **Conflict of Interest:** Agencies responding to RFP must disclose in their Proposal, details of any circumstances, including personal, financial, and business activities that will, or might, give rise to a conflict of interest. This disclosure must extend to all personnel proposed to undertake the work.
- XXI. **Related party Disclosure:** If bidder is the relative of any employee or business partner of the KEF in running some programme same shall be declared. Any discovery of such relationship at later stage will lead to the cancellation of the contract.
- XXII. **Confidentiality:** Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential, except as otherwise noted.
- XXIII. **Acceptance:** Acceptance of a Proposal does not imply acceptance of its terms and conditions. **Kaivalya Education Foundation (KEF)** reserves the option to negotiate the final terms and conditions. We additionally reserve the right to negotiate the substance of the finalists' Proposal, as well as the option of accepting partial components of a Proposal if appropriate.

- XXIV. **Right to final negotiations: Kaivalya Education Foundation (KEF)** reserves the right to negotiate the price with the highest CTFS bidder and in case the difference in the CTFS score between H1, H2 & H3 is less than or up to 3% **Kaivalya Education Foundation (KEF)** shall negotiate with all three bidders and request to submit the revised bids. The process for submission of revised bids will be informed later.
- XXV. **Third-party limitations: Kaivalya Education Foundation (KEF)** does not represent, warrant, or act as an agent for any third party as a result of this solicitation. This solicitation does not authorize any third party to bind or commit to **Kaivalya Education Foundation (KEF)** in any way without our express written consent.

Should you have any clarification/query, at any time before submitting the quotations, please contact:

For Technical/Programmatic queries	chandra.pandey@gandhifellowship.org
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Any questions regarding RFP Terms and Conditions must be addressed to:

For RFP terms and conditions.	procurement@gandhifellowship.org
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For Kaivalya Education Foundation (KEF)
Chandra Prakash Pandey
Head – Procurement
Kaivalya Education Foundation